

St. Catherine of Siena  
Service Hour Verification Form

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Date of Service \_\_\_\_\_ Number of Hours Completed at this event \_\_\_\_\_

Category of Service    Community Organization Name \_\_\_\_\_  
   Home/Neighbor/Family \_\_\_\_\_ Parish/School \_\_\_\_\_

Type of service Performed: \_\_\_\_\_

Name of on-sight supervisor or leader: \_\_\_\_\_

Signature of supervisor or leader: \_\_\_\_\_

Approval of school service hour personnel: \_\_\_\_\_

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- Student is responsible for taking service hour sheet to all service opportunities and having the supervisor sign when work is complete.
  - All service hour sheets must be filled out completely by the student.
  - All service hours sheets must be turned in within one month of the service being completed to count. (First two weeks of school for summer service)
  - All service hours are due by April 30<sup>th</sup>. Anything turned in after that date, will be counted toward the next school year.
  - All students should be finished with service by April 30<sup>th</sup>.

Here are some Examples of Community service:

- Rose Garden Mission
- Food Pantry
- Hosea House Soup Kitchen
- Ronald McDonald House
- Filling Easter eggs for Ft. Thomas Easter Egg Hunt