

**St. Catherine of Siena School
Portable Electronic Device Acceptable Use Policy**

This policy is for the specific acceptable use of portable electronic devices at St. Catherine of Siena School. Personal devices that students may bring to school include the I-Pad, Kindle, Nook, or Android tablet. Not included are phones of any type, I-pods or other gaming devices.

The opportunity to use a portable electronic device is a privilege that requires extra caution and responsibility both on the part of the students and their parents. Therefore, a student who violates any portion of this Acceptable Use Policy may immediately lose the privilege to use their device at school. The stipulations for use of any of these devices are as follows:

1. All devices must be registered with the St. Catherine of Siena Technology Coordinator and accompanied by the Acceptable Use Agreement Form signed by both the parents and the student.
2. St. Catherine School has no obligation to provide for the safe-keeping of a student-owned device. The device is solely the student's responsibility.
3. Portable Electronic Devices that are brought to school are to be used only for the reading of school approved material and not for other purposes such as communication, entertainment, music, gaming, etc.
4. Students can only use the device "off-line". Devices must have cellular and network capabilities disabled (turned off) while the device is at school. Students will not be allowed to access the school wireless network.
5. Students are expected to have a book to read at all times. Student should have a sufficient number of books pre-loaded on their device to fill the prescribed reading time.
6. Devices must be used at appropriate times in accordance with teacher instructions. The classroom teacher has the final say as to whether a device can be used in his/her room.
7. Devices are not to be used during lunch, breaks, or during playground/recess time.

For your protection, please make sure the student's name is on the device. It is strongly recommended that you record the serial number and obtain insurance for your device in case of loss.

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Parent/Guardian Agreement

I authorize my child to bring their portable electronic device to St. Catherine of Siena School with the understanding that it is to be used in compliance with the Acceptable Use Policy. I agree that St. Catherine of Siena School is not responsible for any damage or loss associated with a student owned portable electronic device. I also understand that a violation of this policy will result in my child losing the privilege to bring their portable electronic device to school.

Parent/Guardian Name: (Print) _____

Parent/Guardian Signature: _____ Date: _____

Device Make/Model: _____

Student Agreement

I agree to follow all of the guidelines in the St. Catherine of Siena School's Portable Electronic Device Policy. I understand that a violation of this policy will result in losing the privilege to bring my device to school.

Student Name: (Print) _____

Student Signature: _____ Date: _____